



**Exhibition Dates: July 9-10, 2010**

**Convention Dates: July 7-10, 2010**

**Rosen Shingle Creek Resort**  
9939 Universal Boulevard  
Orlando, FL 32819  
Toll Free: 1 (866) 996-9939  
Local: (407) 996-9939

**Please mail or fax original signed contract with payment to:**

**FAMP Headquarters**  
1292 Cedar Center Drive  
Tallahassee, FL 32301  
Telephone: 850.942.6411  
Fax: 850.942.4654\*\*

**\*\*Faxes accepted with credit card payment only. Faxes without credit card payment will not be processed.**

**For questions or inquires, please contact FAMP Headquarters or visit [www.FAMB.org](http://www.FAMB.org) or [www.MYFAMP.org](http://www.MYFAMP.org)**

For FAMP Office Use Only  
Date Received: \_\_\_\_\_  
Time Received: \_\_\_\_\_  
Booth # Assigned: \_\_\_\_\_  
Payment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
By: \_\_\_\_\_

# FAMP EXHIBIT SPACE APPLICATION AND AGREEMENT

## Company Information: (Please Print or Type)

Exhibiting Company: \_\_\_\_\_

**Please print the company name as you would like it to appear on your booth sign, printed show guide and exhibitor listing provided to attendees.**

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Web Address: \_\_\_\_\_

Type of Product(s): Check All That Apply.

- FHA
- Reverse
- Commercial
- Credit Repair/Services
- Appraisal
- Accounting
- Mortgage Industry Software Products
- Title Services

- VA
- Insurance
- Hard Equity
- Publication/Media
- Processing
- Loan Modification
- Marketing
- Other: \_\_\_\_\_

**Exhibitor Contact Information:**  
FAMP requires that each registered exhibitor provide an on-site company contact and on-site contact information.

**Exhibitor Contract Contact:** \_\_\_\_\_

**On-Site-Contact** - if different from above: \_\_\_\_\_

**Sponsorship Contact** - if different from above: \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

## FAMP Booth Packages and Set-Up Regulations – Select Booth Package

<p><b>Contract submitted by March 15, 2010.</b></p> <p><input type="checkbox"/> Single Booth: \$795  <input type="checkbox"/> Double Booth: \$1,295</p> <p>Booth Upgrade(s):</p> <p><input type="checkbox"/> Corner Location: Add \$200**</p> <p style="text-align: center;">Based on Availability**</p>	<p><b>Contract submitted from March 16, 2010 – May 15, 2010</b></p> <p><input type="checkbox"/> Single Booth: \$995  <input type="checkbox"/> Double Booth: \$1,695</p> <p>Booth Upgrade(s):</p> <p><input type="checkbox"/> Corner Location: Add \$200 **</p> <p style="text-align: center;">Based on Availability**</p>	<p><b>Contract submitted from May 16, 2010 until show.</b></p> <p><input type="checkbox"/> Single Booth: \$1,195  <input type="checkbox"/> Double Booth: \$1,995</p> <p>Booth Upgrade(s):</p> <p><input type="checkbox"/> Corner Location: Add \$200 **</p> <p style="text-align: center;">Based on Availability**</p>	
<p><b>Booth Packages:</b></p> <p><b>Single:</b> 10x10 Space  One 6ft Table  Two Chairs  One Company ID Sign  One Wastebasket  Two (2) Complimentary Exhibitor Badges</p> <p><b>Double Booth:</b> 10x20 Space  One 6ft Table  Two Chairs  One Company ID Sign  One Wastebasket  Four (4) Complimentary Exhibitor Badges</p>	<p><b>Booth Set-up Regulations and Dimensions:</b></p> <p><b>Single Booth:</b>  Linear Exhibit Space: – One or more standard booths (10x10) in a straight line. Linear booths may not have a backdrop or hard wall more than 8 feet in height.</p> <p><b>Double Booth:</b>  Linear Exhibit Space: – Two standard booths (10 x 20) in a straight line. Linear booths may not have a backdrop or hard wall more than 8 feet in height.</p>	<p><b>FAMP Exhibitor Set-Up Rules:</b></p> <ul style="list-style-type: none"> <li>▪ Displays may not exceed 4 feet in height in the front 5 feet of the booth within 10 feet of an adjacent booth.</li> <li>▪ Corner booths may not have exposed back walls.</li> <li>▪ The exhibitor must drape off unfinished back walls or logos on the back wall at their expense.</li> <li>▪ The Fire Marshall strictly prohibits storage of excess literature, products or packing materials behind exhibit back drape. Exhibitors must place storage material in accessible storage (through official show contractor).</li> <li>▪ No hanging or overhead signs are permitted.</li> <li>▪ <b><u>Exhibitor is responsible for carpet in their assigned booth space. FAMP requires that all booth floors must be carpeted in facilities that require carpeting.</u></b></li> </ul> <p style="text-align: center;"><b>Additional Exhibitor Badges</b></p> <ul style="list-style-type: none"> <li>▪ \$15 each if ordered by May 31, 2010.</li> <li>▪ \$25 each from June 1, 2010 until show.</li> <li>▪ <b>Exhibitor badges will admit booth representatives to the show floor during show hours only. Special events, ticketed events or banquet events must be purchased separately.</b></li> </ul>	
<p>● <b>Custom booth space, Quad Booths and Island Booths ●</b></p> <p>~</p> <p><b>Booth space is limited and custom sized booths are subject to availability.</b></p> <p><b>Please contact FAMP for availability and pricing.</b></p>			
<p><b>FAMP Exhibitor Cancellation and Payment Policies:</b></p> <p><b>Submit this contract with FULL Payment to FAMP and receive a COMPLIMENTARY PRODUCT LISTING.</b></p> <p><i>Please add \$50 for Product listing if the FAMP Payment Plan is selected.</i></p> <p>CANCELLATIONS RECEIVED BY 5:00PM ON April 30, 2010 WILL BE SUBJECT TO A 30% SERVICE CHARGE, WHICH WILL BE DEDUCTED FROM ANY APPLICABLE REFUND. CANCELLATIONS RECEIVED AFTER 5:00PM ON April 30, 2010 BUT BEFORE 5:00PM ON May 31, 2010 WILL BE SUBJECT TO A 40% SERVICE CHARGE, WHICH WILL BE DEDUCTED FROM ANY APPLICABLE REFUND.</p> <p><b>NO REFUNDS WILL BE ISSUED AFTER THE May 31, 2010 DEADLINE.</b></p> <p>FAMP offers a booth payment plan that allows exhibitors to pay their booth cost in two equal payments. Restrictions apply and a separate payment contract must be signed and submitted to FAMP. The payment plan does not include the full-payment bonus of a complimentary product listing. The product listing must be purchased separately for companies selecting the payment plan. For more information about the payment plan and policies, please contact FAMP Headquarters at 850.942.6411.</p>			

# FAMP 2010 Exhibit Space Application and Agreement/Rules and Regulations

Show Floor Plan available at [www.MyFAMP.org](http://www.MyFAMP.org). Contact FAMP Headquarters with questions regarding set-up rules and regulations.

**Booth Location Requests:** Please select two (2) locations for your booth. If your requested booth locations are not available, FAMP will contact you to select an alternate booth location prior to processing your contract. Please include your requests on the payment page.

**FAMP will not reserve or hold a location without payment. You must submit a contract and payment to secure and reserve a booth location. There are no exceptions to this policy.**

**Additional Company Badges:** Each exhibiting company may purchase additional badges for their company representatives. FAMP reserves the right to limit the number of badges purchased. Complimentary booth personnel badges are issued according to booth size. Please refer to the booth packages page for more information.

## FLORIDA ASSOCIATION OF MORTGAGE PROFESSIONALS ANNUAL TRADE SHOW - TERMS AND CONDITIONS

ALL TERMS AND CONDITIONS OF THIS AGREEMENT SHALL BE BINDING UPON THE PARTIES HERETO, THEIR HEIRS OR REPRESENTATIVES AND ASSIGNS FOREVER, AND CANNOT BE VARIED OR WAIVED BY ANY ORAL REPRESENTATIONS OR PROMISE OF ANY AGENT OR OTHER PERSON OF THE PARTIES HERETO UNLESS THE SAME BE IN WRITING AND MUTUALLY SIGNED BY THE DULY AUTHORIZED AGENT OR AGENTS WHO EXECUTED THIS AGREEMENT. THIS CONTRACT IS FURTHER SUBJECT TO ALL TERMS AND CONDITIONS OF THE FAMP EXHIBITOR GUIDELINES AND EXHIBITOR SERVICES PROVIDED BY THE FAMP GENERAL SERVICES OFFICIAL SHOW CONTRACTOR, WHICH MAY BE FOUND ONLINE AT WWW.MYFAMP.ORG. A COPY WILL BE MAILED UPON REQUEST.

**DEFINITIONS:** As used herein.

1. Producer and Show Management shall mean the Florida Association of Mortgage Professionals.
2. Building Manager shall mean the Site Director, Assistant Director, the Convention Facilities Manager or their designated representatives during their absence.
3. Premises shall mean the Trade Show location site.
4. Exhibitor is the company executing this contract agreement.

**ELIGIBILITY OF EXHIBITS:** The Producer reserves the right to determine the eligibility of any company or product to exhibit in the show.

**SUBLETTING OF EXHIBITS:** No exhibitor shall assign, sublet or apportion the whole or any part of his/her exhibit space.

**RELOCATION OF EXHIBITS:** The Producer reserves the right to alter locations shown on official floor plan as deemed advisable or necessary.

**BOUNDARIES:** No part of any exhibit may extend beyond Exhibitor's assigned space boundaries. Aisle space is controlled by Producer.

**Part of Contract:** The policies stated here and in the FAMP Exhibitor Guidelines constitute a bona fide part of the contract for exhibit space. The Florida Association of Mortgage Professionals reserves the right to render all interpretations and decisions, should any questions arise, and to establish further regulations as may be deemed necessary to the general success of the exhibition. All matters and questions not covered in these policies are subject to the final judgment and decision of the Association.

**Failure to Occupy Space:** Any booth not occupied at least one hour before the Show opens to attendees will be forfeited without refund to the exhibiting company. FAMP Show Management may resell or use the unoccupied space as needed.

**Failure to Set Up before Show Opens:** Any Exhibitor who is not in their booth space and has not set up their booth space prior to the opening of the show for attendees will have their booth table, chairs and sign removed from the space. **FAMP Show Management will not allow Exhibitors to set up during show hours. There are no exceptions to this policy.**

**Exhibitor Code of Conduct:** Each representative of an exhibiting company is expected to conduct himself/herself in a professional manner. Although a spirit of friendly and honest competition is recognized as a valid business practice, the use of deceptive and/or unethical methods to obtain information and/or gain an advantage over a competitor is considered a violation of this Code of Conduct.

**Cancellation or Postponement of Exhibition:** In the event that the Exhibition is postponed due to any cause beyond the reasonable control of FAMP, FAMP shall make a reasonable effort to reschedule the Exhibition to a later date at the same facility, provided however, that under such circumstances, FAMP may, in its reasonable discretion, cancel the Exhibition. If the Exhibition is postponed and then rescheduled, this Agreement shall remain in full force and effect, subject only to the change in date. If FAMP in its reasonable discretion cancels the Exhibition as a result of such cause, then this Agreement shall be terminated and all rental payments made under this Agreement shall be refunded to Exhibitor, less a prorated share of expenses actually incurred by FAMP in connection with the Exhibition. Under any and all circumstances regarding cancellation, FAMP retains the right to re-sell any booth space cancelled by the Exhibitor.

**Installing & Dismantling:** Hours for installing, exhibiting and dismantling shall be specified by FAMP Show Management and the Official General Services Contractor in the FAMP Exhibitor Services Kit to be provided to each Exhibitor. Electric installation must conform to all hotels, national, provincial and local codes. Union rules may apply to this site; and no provision of this Agreement shall permit, authorize or be construed to permit, authorize or direct, the violation of any labor law or regulation.

**Property Damage:** Exhibitor is liable for any damage caused to building floors, walls and columns or to standard booth equipment or property of other Exhibitors. Exhibitor, his agents, guests or patrons shall not injure, mar or in any manner deface the premises or equipment therein, and shall not cause or permit anything to be done whereby the premises or equipment therein shall be in any manner injured, marred, unduly soiled, defaced, lost, stolen or otherwise removed from the premises and will not drive, or permit to be driven, nails, hooks, tacks or screws into any part of the premises, and will not make, nor allow to be made, any alteration of any kind therein. Should any of the aforementioned prohibited acts occur, exhibitor agrees to promptly make restitution therefore to the Building Manager by cash or certified check.

Exhibitor agrees that if any portion of his/her showcase area shall be damaged by default or negligence of himself/herself or his/her agent, employees or patrons or guests, exhibitor will pay, to the Building Manager upon demand, such sum as shall be necessary to restore the premises and/or equipment to their previous condition. Exhibitor hereby assumes full responsibility for the acts and conduct of all persons within his/her exhibit area.

**Consequential Damages:** To the fullest extent permitted by law, the Exhibitor shall not be liable to FAMP nor shall the FAMP be liable to the Exhibitor for any special, indirect or consequential damages resulting in any way from its participation in the Annual Convention and Exhibition.

**Flammable Materials:** No flammable fluids or materials of any kind, including decorative materials may be used in any booth. No packaging containers or materials are to be stored in booth. Displays are subject to inspection and approval by the Fire Department. Non-compliance will be cause for removal from the exhibit.

**Giveaways, Drawings, Contests:**

1. Exhibitors may not use live animals as giveaways or as prizes for drawings.
2. All Giveaways, Drawings and Contests conducted by Exhibitors must be approved by FAMP by no later than two weeks prior to the show opening.

**Noise, Obstruction of Aisles or Booths:** No noisy or obstructive work, displays or exhibits will be permitted in booths or aisles during the open hours of the show. Management shall reserve the right to determine what is noisy and/or obstructive. Amplified sound may be used only to the extent that the sound level does not interfere with other exhibitor's ability to conduct business.

**Height and Sound:** Rules and regulations for height and sound for all display materials/exhibits shall be strictly controlled by Show Management and will be included in the Exhibitor Kit. FAMP requires that all booths adhere to the IAEE (International Association of Exhibitions and Events) Industry Guidelines for set-up, dimensions and rules. Please see the Exhibitor Kit for more information.

**Occupying Unassigned/Unoccupied Exhibitor Space:** Exhibitors may not under any circumstances occupy empty space or relocate their booth to an unoccupied space. Exhibitors who fail to follow this regulation will be moved at their expense back to the space that FAMP assigned and confirmed.

**Other Conditions:** Any and all matters not specifically covered under this agreement shall be subject solely to the decisions of Show Management. Show Management shall have the sole authority to interpret, amend and enforce these Terms and Conditions.

**REMOVAL OF EFFECTS:** The Building Manager shall have the right to remove all effects remaining on the premises after 5:00PM on the last day of the trade show and store same at the sole expense of the exhibitor and without any liability therefore on the part of the hotel, Producer or convention property.

**SAFETY:** Exhibitor will not without the prior written consent of the Building Manager, put up or operate any engine, motor or machinery on the show floor.

**LIMITATION OF LIABILITY:** The exhibitor agrees to make no claim against the Producer, show sponsor or the city or state wherein show is held for loss, theft, damage or destruction of goods nor any injury to himself/herself or his/her employee suffered while show is being set up, taken down or in progress. Exhibitor agrees to indemnify and hold harmless the show Producer, show sponsor and the city and state wherein the show is held and their employees against any and all claims arising out of act, omissions or negligence of exhibitor, his/her employees or agent.

**INSURANCE:** Exhibitors who desire insurance for their exhibits must purchase it at their own expense.

**PERSONAL PROPERTY:** The exhibitor hereby waives all rights under the Constitution and the laws of the state of Florida and any other state to claim personal property exempt as against any liability, debt or obligation arising under this agreement.

**FOOD AND BEVERAGE:** No free samples of food, beverage or any other product may be given away or otherwise distributed by exhibitor or his agent without prior written approval of the Building Manager. The building concessionaire has been assigned the right to sell food and beverage on the premises through a contract with the property.

**EXHIBITS:**

1. Exhibitors shall be notified prior to show as to when they will be permitted to begin setting up their displays.
2. All exhibits shall be completed by Noon on the last day of set-up.
3. No displays may be set up after show doors open.
4. No wall exceeding ten (10) feet at back wall or three (3) feet at sides may be constructed without prior written permission of Producer.
5. The Producer reserves the right to finish and decorate any unfinished partitions, walls or backs of signs that are exposed, in the Producer's opinion, to the public view. Exhibitor agrees to reimburse the Producer the actual cost of said finishing and/or decorating.

6. The back walls of Quad booths must not exceed 3' in height and must not obstruct the view of adjacent exhibitors.
7. Dismantling of any display prior to the closing hour of the show is prohibited.
8. Exhibitors must comply with all state and local laws, rules, regulations and ordinances.
9. The Producer shall have sole control over all admission pricing.

**PLEASE READ CAREFULLY. THERE ARE NO EXCEPTIONS TO THE FAMP BADGE POLICIES.**

**SET-UP BADGE POLICY:**

1. Entrance into the exhibit hall during set-up will require a badge.
2. The FAMP Exhibitor Registration Desk will provide a badge for your set-up crew.
3. This badge may only be used during exhibitor set-up times.
4. This badge will not allow you into the trade show after the show is opened to attendees.
5. Once the Show opens to attendees – Exhibitors will not be allowed to set-up. **THERE ARE NO EXCEPTIONS.**
6. Children under the age of 16 will not be allowed in the trade show during set-up, tear down or during the show when it opens. This policy will be strictly enforced. **THERE ARE NO EXCEPTIONS.**  
Children 16 years of age or older must purchase an attendee admission ticket to enter the show. **THERE ARE NO EXCEPTIONS.**

**SHOW ADMISSION BADGE POLICY FOR EXHIBITING COMPANY REPRESENTATIVES:**

1. Entrance into the exhibit hall after the show opens will require a regular exhibitor badge imprinted with your company name.
2. FAMP reserves the right to determine the number of badges for each exhibitor company and will confiscate any badges when in the hands of improper persons.
3. Exhibitor badges must be shown at all times upon request during erection, duration and dismantling of the show.
4. **EXHIBITORS WILL NOT BE ADMITTED INTO THE SHOW TO PICK UP A BADGE FROM A BOOTH. THERE ARE NO EXCEPTIONS.**
5. Additional badges must be ordered no later than May 31, 2010 to have them mailed to the exhibitor contact prior to the show. After May 31, 2010, companies with additional representatives in attendance must purchase exhibitor badges on site.
6. **Badges that are lost will be replaced upon payment of a \$25 service fee.** To modify a name badge on site without charge, the incorrect badge must be returned for replacement.

**MEETING ROOMS:** The assembling of attendees in any meeting or special function room by any exhibitor or organization for any business, social or other event, without the written approval from FAMP Show Management, is prohibited.

**MAINTAINING THE PEACE:** The Producer or his/her representative shall have the right to eject any disruptive or objectionable person or persons from the premises. Upon exercise of this authority, Exhibitor and their representatives hereby waive any and all rights or claims for damages against the Producer, the Building Manager or their agents.

**SELLING POLICY:** Exhibitors shall not solicit business or distribute giveaways, etc., in aisles, entrances or show areas other than their own assigned space. FAMP Show Management reserves the right to dispose of any material left in any area outside the exhibitor's contracted booth space.

**NOISEMAKERS/ADVERTISING SPECIALTIES:** No noisemaker of any kind shall be permitted at the show. Exhibitors must have the approval of the Producer prior to distributing or displaying anything that may be considered a noisemaker or showstopper.

**ADMITTANCE DURING NON-SHOW HOURS:** Neither exhibitors nor their representatives or agents will be permitted on the show site earlier than one hour before scheduled opening except during set-up times, nor later than one hour after scheduled closing unless by special arrangement with the Producer.

**TERMINATION OF THE SHOW:** If the Producer determines that the premises wherein the show is being held have become unfit for occupancy, or if they become materially interfered with by reason of strike, embargo, injunction, act of God, act of war or any other act or event not the fault of the Producer, this agreement may be terminated by the Producer. In the event of such termination, the Producer may, after deducting all costs and expenses including a reserve for claims, refund to the exhibitor, as and for complete settlement and discharge of said exhibitors claims and demands, his/her pro-rata share of all monies paid by all exhibitors.

**FOR THE GOOD OF THE SHOW:** The Producer shall have full and exclusive power to interpret and enforce all rules and regulations contained herein and the power to make such amendments hereto and further rules and policies as shall be considered for the good of the show.

**Agreement and Contract Submission:** BY AFFIXING YOUR SIGNATURE TO THIS CONTRACT, ALL TERMS AND CONDITIONS SET FORTH HEREIN ARE AGREED TO AND BINDING ON THE EXHIBITING COMPANY AND ITS REPRESENTATIVES. **IT IS THE EXHIBITING COMPANY'S RESPONSIBILITY TO COMMUNICATE SHOW RULES, REGULATIONS AND FAMP POLICIES TO THEIR REPRESENTATIVES PRIOR TO THE SHOW. *Failure to communicate FAMP show policies to On-Site Exhibitor Representatives will not be accepted as an explanation for the failure to adhere to FAMP policies and will not affect FAMP Show Management's enforcement of said policies.***

I, the duly authorized representative of the below named company, on behalf of said company, subscribe and agree to all the terms, conditions, authorizations and covenants contained in the FAMP Exhibit Space Application and Agreement and Rules and Regulations. By submitting this FAMP Exhibit Space Application and Agreement, said company agrees to pay FAMP for said space in accordance with the terms and conditions outlined herein, and this constitutes a valid and binding contract between FAMP and the below named company.

PRINT CLEARLY: Company Name: \_\_\_\_\_

Authorized Company Representative: \_\_\_\_\_

Signature of Authorized Company Representative: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Charges: Booth:	Submitted by 3/15/2010	Submitted from 3/16/2010 until 5/15/2010	Submitted from 5/16/2010 until Show Date	Price
Single (10x10)	\$795	\$995	\$1,195	
Double (10x20)	\$1,295	\$1,695	\$1,995	
Booth Upgrade:	Submitted by 3/15/2010	Submitted from 3/16/10 until 5/15/2010	Submitted from 5/16/2010 until Show Date	Price
Corner Location	\$200	\$200 Subject to Availability	\$200 Subject to Availability	
Additional Exhibitor badges -	\$15 (per badge)	\$15 (per badge)	\$25 (per badge)	
Product Listing –See Below**	Complimentary with full payment.	\$50	\$75	
			<b>Total Amount Due</b>	\$ _____
<b>Booth Location Selection:</b>	1. _____ 2. _____ 3. _____			

**Booth Space is reserved on a first come – first paid basis. FAMP WILL NOT HOLD SPACE WITHOUT PAYMENT.**

**CANCELLATION POLICY:** CANCELLATIONS RECEIVED BY 5:00PM ON April 30, 2010 WILL BE SUBJECT TO A 30% SERVICE CHARGE, WHICH WILL BE DEDUCTED FROM ANY APPLICABLE REFUND. CANCELLATIONS RECEIVED AFTER 5:00PM ON April 30, 2010 BUT BEFORE 5:00PM ON May 31, 2010 WILL BE SUBJECT TO A 40% SERVICE CHARGE, WHICH WILL BE DEDUCTED FROM ANY APPLICABLE REFUND. **NO REFUNDS WILL BE ISSUED AFTER THE MAY 31, 2010 DEADLINE.**

Fax this form with credit card payment or mail this form with your check. Note: If paying by Check, FAMP will not reserve a booth location until the check is received. If paying by Credit Card you may fax this contract to FAMP at 850.942.4654. FAMP will process your contract upon receipt of payment.

Payment Type: CHECK _____ MC _____ VISA _____ AX _____ FAMP Two (2) Payment Option _____
Credit Card Number: _____
Expiration Date: _____ Verification Code: _____
Name as it appears on card: _____
Authorized Signature: _____ (Signature authorizes FAMP to charge the Total Amount Due to the above credit card.)
<b>FAMP PAYMENT OPTION:</b> FAMP offers a booth payment plan that allows exhibitors to pay their booth cost in two equal payments. Restrictions apply and a separate payment contract must be signed and submitted to FAMP. The payment plan does not include the full-payment bonus of a complimentary product listing. The product listing must be purchased separately for companies selecting the payment plan. For more information about the payment plan and policies, or to request the payment plan form, please contact FAMP Headquarters at 850.942.6411.